



October 27, 2022

WHITEHOUSE COUNCIL AGENDA
November 1, 2022
6:30 P.M.

Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 635995669#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, November 1, 2022, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Marcus Lohrmann, Community of Christ Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the October 18, 2022 Council Meeting
- VI. Adoption of Bills dated October 27, 2022, the Addendum bills dated November 1, 2022 and the September 2022 Financial Statements
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
 - A. Report on the Fallen Timbers Union Cemetery District Meeting
 - B. Report on the W3 Fire Coop Steering Committee
- IX. Report of the Mayor
- X. Report of the Clerk of Council

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- XI. Report of the Village Administrator
 - A. Request Authorization for Legislation Accepting an Agreement with the Ohio Department of Transportation (as an emergency)
 - B. Request Authorization for Legislation Authorizing the Village to Enter into an Economic Development Grant Agreement with DEWESoft, LLC (as an emergency)
 - C. Request Authorization for Legislation Determining Certain Property As Surplus (as an emergency)
 - D. Request Authorization for Legislation Authorizing the Transfer of Funds (as an emergency)
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. **Ordinance 16-2022:** Accepting the Following Agreement with the Ohio Department of Transportation (as an emergency)
 - B. **Ordinance 17-2022:** Authorizing the Village of Whitehouse, Lucas County, Ohio, to Enter Into an Economic Development Grant Agreement with DEWESoft, LLC (as an emergency)
- XVI. Resolutions
 - A. **Resolution 22-2022:** Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio, is of No Further Use to the Village and Is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law (as an emergency)
 - B. **Resolution 23-2022:** Authorizing the Finance Director of the Village to Transfer Certain Funds for Village Accounting Purposes (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

At 6:30 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Richard Bingham, Rebecca Conklin Kleiboemer, Mindy Curry, Bob Keogh, Dennis Recker, and Louann Artiaga. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Planning Administrator Tiffany Bachman, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Deputy Police Chief Alan Baer, Clerk Susan Miller, Jim Fritz, Chuck Kethel Jr., Wendy Gehring, and Karen Gerhardinger.

Council prayer was given by Pastor Carol Williams-Young of Zion United Methodist Church.

Motion by Richard Bingham, seconded by Louann Artiaga to approve the minutes of the October 4, 2022 meeting. 6 ayes

Motion by Dennis Recker, seconded by Louann Artiaga to approve the bills totaling \$361,855.82 dated October 13, 2022 the Addendum bills totaling \$220,969.34 dated October 18, 2022. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Dennis Recker, seconded by Mindy Curry to authorize the Solicitor to prepare legislation Amending and Updating the Village of Whitehouse Schedule of Rates and Fees Pursuant to Various Building, Zoning, Registration and Ancillary Other Matters, and declaring an emergency. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Dennis Recker, seconded by Louann Artiaga to authorize the Solicitor to prepare legislation Approving an Extension to the Solid Waste and Recycling Collection Services Agreement and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to approve Improvements of Education Plaques with QR codes at Veterans Memorial Park to be paid for by DWI. 4 ayes, 2 abstain Richard Bingham, Louann Artiaga

Mayor Don Atkinson appointed Chuck Kethel Jr. to the Planning Commission.

Motion by Mindy Curry, seconded by Louann Artiaga to approve the Mayor's appointment of Chuck Kethel Jr. to the Planning Commission. 6 ayes

Mayor Don Atkinson appointed Wendy Gehring to the Board of Zoning Appeals.

Motion by Richard Bingham, seconded by Rebecca Conklin Kleiboemer to approve the Mayor's appointment of Wendy Gehring to the Board of Zoning Appeals. 6 ayes

Mayor Don Atkinson proclaimed December 3, 2022 as Ursula Wolcott-Black Swamp Chapter National Society of the Daughters of the American Revolution Day.

Motion by Rebecca Conklin Kleiboemer, seconded by Dennis Recker to enter into an agreement with Pool of Ohio Liability Insurance. 6 ayes

Motion by Richard Bingham, seconded by Dennis Recker to approve the 2051 Federal Police JAG Grant Fund. 6 ayes

Motion by Dennis Recker, seconded by Louann Artiaga to authorize the Solicitor to prepare legislation Specifying the Approval of the Council of the Village of Whitehouse, Lucas County, Ohio, of the Pending Annexation Petition No. 2022-2 of Rogers Holdings, LLC, a Michigan Limited Liability Company to Annex Property to the Village of Whitehouse, Lucas County, Ohio, and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to authorize the Solicitor to prepare legislation Indicating the Village of Whitehouse, Lucas County, Ohio, will Provide Utilities, Fire and Police Protection Service to Certain Property Titled to Rogers Holdings, LLC, a Michigan Limited Liability Company, Which Holders are Seeking Annexation of Said Property Pursuant to Lucas County Annexation Petition 2022-2 to the Village of Whitehouse, and declaring an emergency. 6 ayes

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items. There were none.

Motion by Dennis Recker, seconded by Richard Bingham to accept Ordinance 8-2022 Enacting Whitehouse Municipal Code Section 955.03, Residential Waste Collection Regulations and to pass said Ordinance at its third and final reading. 6 ayes

Motion by Dennis Recker, seconded by Louann Artiaga to accept Ordinance 9-2022 Amending Whitehouse Municipal Code Section 955.99 Penalty and to pass said Ordinance at its third and final reading. 6 ayes

Motion by Richard Bingham, seconded by Rebecca Conklin Kleiboemer to accept Ordinance 10-2022 Repealing Whitehouse Municipal Code Section 512.12, Outdoor Refuse Storage Containers and to pass said Ordinance at its third and final reading. 6 ayes

Motion by Dennis Recker, seconded by Mindy Curry to accept, as previously authorized, Ordinance 13-2022 Specifying the Approval of the Council of the Village of Whitehouse, Lucas County, Ohio, of the Pending Annexation Petition No. 2022-2 of Rogers Holdings, LLC, a Michigan Limited Liability Company to Annex Property to the Village of Whitehouse, Lucas County, Ohio, at its first reading and declaring an emergency. 5 ayes 1 abstain Richard Bingham

Motion by Dennis Recker, seconded by Mindy Curry to suspend the rules and to have the second and third reading of Ordinance 13-2022 by title only and declaring an emergency. 5 ayes 1 abstain Richard Bingham

Motion by Dennis Recker, seconded by Mindy Curry to accept Ordinance 13-2022 and to pass said Ordinance and declaring an emergency. 5 ayes 1 abstain Richard Bingham

Upon recommendation of the Committee of the Whole, motion by Dennis Recker, seconded by Rebecca Conklin Kleiboemer to accept, as previously authorized, Ordinance 14-2022 Amending and Updating the Village of Whitehouse Schedule of Rates and Fees Pursuant to Various Building, Zoning, Registration and Ancillary Other Matters, at its first reading and declaring an emergency. 6 ayes

Motion by Dennis Recker, seconded by Louann Artiaga to suspend the rules and to have the second and third reading of Ordinance 14-2022 by title only and declaring an emergency. 6 ayes

Motion by Dennis Recker, seconded by Louann Artiaga to accept Ordinance 14-2022 and to pass said Ordinance and declaring an emergency. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Richard Bingham, seconded by Rebecca Conklin Kleiboemer to accept, as previously authorized, Ordinance 15-2022 Approving an Extension to the Solid Waste and Recycling Collection Services Agreement at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to suspend the rules and to have the second and third reading of Ordinance 15-2022 by title only and declaring an emergency. 6 ayes

Motion by Dennis Recker, seconded by Rebecca Conklin Kleiboemer to accept Ordinance 15-2022 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Dennis Recker to accept, as previously authorized, Resolution 21-2022 Indicating the Village of Whitehouse, Lucas County, Ohio, will Provide Utilities, Fire and Police Protection Service to Certain Property Titled to Rogers Holdings, LLC, a Michigan Limited Liability Company, Which Holders are Seeking Annexation of Said Property Pursuant to Lucas County Annexation Petition 2022-2 to the Village of Whitehouse, at its first reading and declaring an emergency. 6 ayes

Motion by Dennis Recker, seconded by Bob Keogh to suspend the rules and to have the second and third reading of Resolution 21-2022 by title only and declaring an emergency. 6 ayes

Regular

October 18,

22

Motion by Dennis Recker, seconded by Bob Keogh to accept Resolution 21-2022 and to pass said Resolution and declaring an emergency. 6. ayes

Motion by Dennis Recker, seconded by Rebecca Conklin Kleiboemer to authorize Destination Whitehouse to Make Educational Improvements to Signage at Veteran's Memorial Park. 4 ayes, 2 abstain Richard Bingham, Louann Artiaga

Other items discussed:

- 2023 dispatch payment is for the entire year
- Upcoming school levy, renewal Issue 3, not a new tax, vital, lowest taxes in Lucas County, Tennis players and golf team going to state, recognized by the state and nationally for academic excellence, Mayor Don Atkinson endorses the levy, student success, community support
- Cyclewerks portable storage extension denied, 30 days to remove
- Rate and fee schedule, 1% increase in water - \$.42/month/1000 gallons, sewer 14% increase - \$80,000 for chemicals for smell at the interceptor sewer, sanitation 6.7% increase - \$14.24/month total, total average household increase of \$4.53/month
- Unlimited pickup is paid from the General fund, \$25,000/year for curbside, \$6,000 for roll offs, last Saturday of the quarter March, June, September, Roll off in January, fees, Referendum
- Thank you to the Public Service Department Arbor park, sidewalk, the Village looks Beautiful, Dedicated and talented department
- Liability insurance, quote is just under what the Village is paying now, reputable company, Renew November 1, 2022
- Mercy Health houses Life Flight at Rogers Holdings
- Extra officer on duty on Halloween, 5:00 business hand out candy to trick or treater, the rest of the Village 6:00 - 8:00, hot dogs, chips, inflatables in the Village Park
- Fire department pump testing, all passed
- Sidewalks, Concrete in the shelterhouse, winterizing, leaf collection started, Industrial Parkway paving, flowers removed
- Thank you to the staff and employees for the referendum informational letter
- Hopefully, the holes from the sidewalk project will be filled by Halloween
- Mercy Life Squad Open House, looking forward to working in the community, and supporting the community
- Good work on securing a favorable insurance rate

Motion by Bob Keogh, seconded by Richard Bingham to adjourn at 7:24 PM. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS

10/27/2022

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
AT&T	Fire	\$70.84		Phone Service
AT&T	Water	\$57.97	\$128.81	Phone Service
AT&T First Net	Police	\$46.99		Cell Phones
AT&T First Net	Fire	\$331.69		Cell Phones
AT&T First Net	Administration	\$46.99		Cell Phones
AT&T First Net	Water	\$23.50		Cell Phones
AT&T First Net	Sewer	\$23.49	\$472.66	Cell Phones
Brian Petrell	Sewer	\$100.00	\$100.00	Employee Reimbursement
City Auto Radiator	Streets	\$1,588.00	\$1,588.00	Recore Radiator
ESO Solutions	Fire	\$6,097.42	\$6,097.42	Annual Software Subscription
Fastenal	Water	\$54.18	\$54.18	Parts
Herron's Amish Furniture	Capital Project	\$11,977.00	\$11,977.00	Tables & Seating
Kiesler Police Supply	Police	\$6,415.00	\$6,415.00	Ammunition
KS Statebank	Fire	\$2,047.67	\$2,047.67	Turnout Gear Payment
Kuhlman Corp.	Water	\$225.00	\$225.00	Parts
Link Computer Corporation	Water	\$369.68		Utility Billing Software
Link Computer Corporation	Sewer	\$369.67	\$739.35	Utility Billing Software
Marlin Capital Solutions	Fire	\$705.39	\$705.39	Toughbooks Payment
MA SI	Water	\$77.95	\$77.95	Water Samplly Analysis
Memorial Professional Services	Administration	\$168.00	\$168.00	EAP Program
Menards	Parks	\$188.58	\$188.58	Supplies
Midwest Radar Equipment	Police	\$315.00	\$315.00	Radar Calibration
Minuteman Press	Administration	\$552.80	\$552.80	Envelopes
ODP Business Solutions	Administration	\$75.12		Office Supplies
ODP Business Solutions	Police	\$31.14		Office Supplies
ODP Business Solutions	Fire	\$13.80	\$120.06	Office Supplies
Ohio Gas Company	Police	\$74.71		Natural Gas Charges
Ohio Gas Company	Fire	\$59.12		Natural Gas Charges
Ohio Gas Company	Maintenance	\$261.80		Natural Gas Charges
Ohio Gas Company	Life Squad	\$59.12	\$454.75	Natural Gas Charges
Pahl Ready Mix Concrete	Water	\$35.00	\$35.00	Concrete
Poggemeyer Design Group	Administration	\$150.00		Quarterly Retainer

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Poggemeyer Design Group	Capital Project	\$14,795.77	\$14,945.77	Engineering
Ram Exterminators LLC	Maintenance	\$40.00		Bug Spraying
Ram Exterminators LLC	Life Squad	\$36.00	\$76.00	Bug Spraying
Reliance Oxygen & Equipment	Fire	\$44.00	\$44.00	Oxygen
Southeastern Equipment Co.	Streets	\$506.36	\$506.36	Glass
Speck Sales	Fire	\$35.00	\$35.00	Tire Repair
Toledo Edison	Police	\$514.34		Electric Charges
Toledo Edison	Fire	\$263.70		Electric Charges
Toledo Edison	Street Lights	\$5,996.28		Electric Charges
Toledo Edison	Parks	\$897.33		Electric Charges
Toledo Edison	Maintenance	\$770.00		Electric Charges
Toledo Edison	Streets	\$187.56		Electric Charges
Toledo Edison	Life Squad	\$263.69		Electric Charges
Toledo Edison	Water	\$1,322.78		Electric Charges
Toledo Edison	Sewer	\$1,358.06	\$11,573.74	Electric Charges
Torrence Sound Equipment	Police	\$3,461.00	\$3,461.00	Camera System Upgrade
Traffic Stop Uniform	Fire	\$348.50	\$348.50	Uniform
		\$63,452.99	\$63,452.99	

ORDINANCE NO. 16-2022

AN ORDINANCE ACCEPTING THE FOLLOWING AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION AND DECLARING AN EMERGENCY.

PRELIMINARY LEGISLATION

Consent

Rev. 8/5/2022

Ordinance/Resolution # : 16-2022

The following is an Ordinance enacted by the Village of Whitehouse (Local Public Agency), Lucas County, Ohio, hereinafter referred to as the Local Public Agency (LPA).

SECTION I – Project Description

WHEREAS the (LPA) has determined the need for the described project:

Bridge Inspection Program Services, including, but not limited to routine inspections, element level inspections, critical findings report, fracture critical member inspections, load rating calculations and reports, weight limits posting sign recommendations, scour assessments, scour plan of actions, development of fracture critical plans, and underwater dive inspection reports if needed.

NOW THEREFORE, be it ordained by the Council of the Village of Whitehouse, Lucas County, Ohio. (LPA)

SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above-described project as follows:

The State shall assume and bear 100% of all the cost for Bridge Inspection Program Services requested by the City and agreed to by the State. Eligible Bridge Inspection Services are described in the Consultant's Scope of Services Task Order Contract (Exhibit A).

The LPA agrees to pay 100% of the cost of those features which are not included in Exhibit A. Those features may include but not limited to the purchasing and erecting the recommended weight limits postings signs, the implementation of critical findings reports such as partial or total bridge

closures, the implementation of the scour plan of actions. When recommendations affect public safety, ODOT expects full implementation by the municipality As of October 2019, FHWA requires installing weight limits posting signs within 30 days from the official date of the approved recommendations. Timely implementation is essential to the success of this program.

SECTION IV – Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be made available in accordance with current State and Federal regulations.

SECTION V – Project Duration and Consent Applicability

The Project is based on the available funds provided by ODOT aimed at assisting the LPA in reaching compliance with State and Federal laws and policies for bridge inspection. The Project specifics (program duration, PID number, and consultant scope of services (Exhibit A)) shall be provided to the designated LPA Contractual Agent via email sent by ODOT Office of Structural Engineering (OSE).

ODOT will seek additional funds to renew the project in future years. If such funds are allocated, ODOT will send an email with the Project specifics to the designated LPA Contractual Agent seeking approval for the new Project. ODOT will not proceed with any Project that does not have written authorization via email from the designated LPA Contractual Agent.

SECTION VI – Authorization of Project

Jordan D. Daughtery, Administrator of the Village of Whitehouse is hereby empowered on behalf of the Village of Whitehouse (LPA) to provide written authorization via email to the Director of Transportation to the Village of Whitehouse complete the above-described project and any renewals.

The Ordinance is hereby declared to be an emergency measure to expedite the highway project and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted at open meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with legal requirements as set forth by Village Charter.

This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health, and safety; and for the further reason that this Ordinance is deemed necessary to allow for the safety of the structures within the Village.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2022.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

Scope of Services Meeting Date: **/**/**
Approved Final Scope of Services Minutes Date: **/**/**

GENERAL ENGINEERING SERVICES Central Office, Office of Structural Engineering Scope of Services

The CONSULTANT may be required to perform the following services on a task order type basis for bridges designated by regulation or by agreement as City or Village inspection responsibility. Consultants must be prequalified for Level 1 Bridge Inspection services, which may include but are not limited to the following:

Task 1 - Scour Tasks

- Task 1A - Scour Critical Assessment
- Task 1B - Scour Plan-of-Action

Task 2 - Load Rating Tasks

- Task 2A - Field Measurements for Load Rating
- Task 2B - Load Rating Calculations

Task 3 – AssetWise Structure Inventory and Review, Including New SNBI Fields

Task 4 – Inspection Procedures

- Task 4A - Fracture Critical Plan
- Task 4B – Underwater Inspection Procedures

Task 5 - Bridge Inspection

- Task 5A – Routine Bridge Inspection
- Task 5B – Fracture Critical Inspection
- Task 5C – Underwater Dive Inspection

Services shall be conducted in accordance with the following:

- ODOT Manual of Bridge Inspection, Latest Version
- ODOT Bridge and Inventory Coding Guide, Latest Version
- ODOT Bridge Design Manual, Section 900), Latest Version
- Hydraulic Engineering Circulars 18, 20 and 23
- The Manual for Bridge Evaluation, Third Edition 2019 interim with revisions, AASHTO

**General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 117554**

Publication

- Bridge Inspector's Reference Manual, FHWA NHI Publication Number: 12-049,
Publication Year: 2012
- Underwater Bridge Inspection, FHWA Publication Number: FHWA NHI-10-027,
Publication Year: 2010

The CONSULTANT shall maintain a project cost accounting system that will segregate costs for individual task orders. The invoicing progress reports shall be detailed enough to show the breakdown of each assigned structure indicating the status of all subtasks. Completion of the individual subtasks is necessary for reimbursement credits.

The duration of the agreement will be twelve (12) months from the authorization date of the agreement.

The Department will be performing an annual Quality Assurance Review (QAR) for each selected consultant in accordance with Manual of Bridge Inspection to ensure accuracy and consistency of the inspection and documentation in AssetWise. This typically includes an office and field review.

The project will be divided into four (4) sub-projects (SP). A CONSULTANT will be selected for each sub-project. Municipalities opted into the previous inspection program will have the option to renew their legislation. Municipalities with population greater than 50,000 people are excluded from the program. The sub-projects have the following general geographic areas, category characteristics, and maximum contract values for the municipalities with municipal inspection responsibility obtained from AssetWise data as of July 2022.

Project: SP01 - District (1, 2, &3), Total Structures = 485*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	192	178	26	0	396
Multi-Span	24	20	31	14	89
Culvert	119	29	1	0	149
Truss	0	1	3	0	4
Fracture Critical Inspection	0	0	2	0	2
Underwater Inspection	0	0	0	0	0
Load Rating**	108	99	29	7	243

* Level 1 Bridge Inspection structures

** Tasked as budget allows w/priority for NBI bridges with many BrR updates

**General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 117554**

Project: SP02 - District (4, 11, &12), Total Structures = 392*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	127	126	35	0	288
Multi-Span	22	25	37	20	104
Culvert	84	40	1	0	125
Truss	1	2	6	0	9
Fracture Critical Inspection	0	0	3	0	3
Underwater Inspection	0	0	0	0	0
Load Rating**	75	76	36	10	197

* Level 1 Bridge Inspection structures

** Tasked as budget allows w/priority for NBI bridges with many BrR updates

Project: SP03 - District (5, 6, &10), Total Structures = 515*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	189	206	40	0	435
Multi-Span	11	11	37	21	80
Culvert	111	87	4	0	202
Truss	0	0	7	0	7
Fracture Critical Inspection	0	0	7	1	8
Underwater Inspection	0	0	0	0	0
Load Rating**	80	87	31	8	259

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges with many BrR updates

Project: SP04 - District (7, 8 &9), Total Structures = 508*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	177	157	36	1	371
Multi-Span	29	45	49	14	137
Culvert	126	85	3	0	214
Truss	0	0	7	1	8
Fracture Critical Inspection	0	1	4	1	6
Underwater Inspection	0	0	0	0	0
Load Rating	103	101	43	8	255

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges with many BrR updates

**General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 117554**

Please note that the total number of structure types is estimated based on current AssetWise data queries, and it may be adjusted when tasks are assigned in the future which may include newly found orphan bridges. The estimated annual contract price value for each sub-project is as follows:

SP01 \$560,000
SP02 \$530,000
SP03 \$570,000
SP04 \$590,000

DBE Participation:

Project	Goal
SP01	10%
SP02	0%
SP03	0%
SP04	0%

CONSULTANT shall clearly designate in the letter of intent the SP(s) they wish to be considered for.

Three (3) copies of the letter of intent shall be submitted. The letter of intent shall demonstrate that the CONSULTANT has a clear understanding of the scope of services.

Price Proposal Due Date: **//****

UNDERSTANDING

1. Inspections shall be completed by firm's full-time staff prequalified with ODOT for Level 1 bridge inspection according to the Manual of Bridge Inspection.
2. Task order are intended for maintaining compliance with the FHWA 23-Mertics, Ohio Revised Code, and ODOT policy manuals. Deadlines set by the task orders shall be respected.
3. All reports and records compiled under this agreement shall become the property of the City or Village and shall be housed in the City or Village. ODOT shall receive an electronic copy of plans, analysis files, reports and other items mentioned below.
 - a) CONSULTANT shall perform all applicable updates to ASSETWISE with new or revised information for structure inventory and appraisal data, inspections, scour, fracture critical members, and load ratings.
 - b) CONSULTANT shall submit copies of all reports and calculations electronically, or in hard copies when requested, to the City or Village for inclusion in their bridge records.
 - c) This includes, as applicable, a printed copy of the inspection report, Scour Plan-of-Action, Fracture Critical Plan, load rating report, gusset plate analysis, inspection procedures, and field measurement notes, digital pictures as well as a reproducible digital data file (.pdf, .doc, .xml, and .xls formats).
4. Copies of all transmittal letters and emails related to this Task Order shall be submitted to Central Office, Office of Structural Engineering.
 - a) When required, CONSULTANTS shall locate the original construction plans, as-built, and shop drawings from archive locations specified by the municipality and upload them onto ASSETWISE.

Services to be furnished by CONSULTANT may include:

TASK 1 - SCOUR TASKS

Task 1A – Scour Critical Susceptibility NBIS Item 113) - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection. Deliverables include field notes, a completed Scour Critical Assessment Checklist as per Appendix I of the 2014 Manual of Bridge Inspection, and any other reference material needed for the bridge owner to properly maintain their bridge files. Channel photos or cross sections maybe tasked under this item if assigned. Please use the latest scour assessment form.

Task 1B - Scour Plan-of-Action - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection Appendix H for the scope of this task. Deliverables include a completed Scour Plan-of-Action, field notes, calculations, and any other reference material needed by bridge owner to maintain bridge files.

TASK 2 – LOAD RATING TASKS

Task 2A - Field Measurements for Load Rating - Should no plans exist or if additional information is required, each main member shall be field measured for load rating. The condition of the member should be noted on the field documentation. All measurements shall be included in the load rating report.

Task 2B - Load Rating Calculations – A bridge carrying vehicular traffic shall be rated to determine the safe load carrying capacity. The CONSULTANT shall review existing bridge plans and inspection reports and other inspection information such as photographs and estimates of section loss for bridge members and connections. The analysis for existing structures shall be performed for AASHTO HS20-44 [MS 18] (truck, lane, & military) loading for both inventory and operating levels, and for the four Ohio Legal Loads including the special hauling vehicles (2F1, 3F1, 4F1, and 5C1, SU4, SU5, SU6, SU7, Type 3, Type 3S2, Type 3-3, NRL, EV2, and EV3) at operating level. The CONSULTANT shall try to complete the load rating analysis utilizing BrR (Virtis) at first. Hand-calculations or Spreadsheets if BrR is not applicable. The BrR analysis file, other load rating files, and the latest BR100 shall be included with the submittal to OSE.

The inventory and operating ratings shall be coded as per the most recent version of the ODOT Bridge Inventory Coding Guide. Update ASSETWISE Inventory with the load rating results and upload BR100 pdf file.

The electronic deliverable shall include if applicable an Excel spreadsheet or other files used for analysis for each bridge which shall include the member areas, member capacities both with and without section loss, influence lines (can be the ordinates or graph of the lines), dead loads and dead load stresses in members, live loads and live load stresses in members for all truck loadings and the load ratings of the members. Truck loadings to be used for the ratings are specified in BDM Section 900.

The Load Rating Report shall be prepared by a registered or non-registered engineer, and it shall be checked, signed, sealed and dated by an Ohio Registered Professional Engineer.

The Load Rating Report shall explain the method used to calculate the load rating of each bridge.

AASHTO Load Factor Rating (LFR) shall be utilized for all bridges not designed by Load and Resistance Factor Design. AASHTO Load and Resistance Factor Rating (LRFR) shall be utilized for all structures designed for HL93 loading starting October 2010.

Load Rating Report Submittal to the City or Village shall include:

- a. Two (2) printed copies and one electronic pdf copy of the Load Rating Report for each bridge.
- b. Final summary of inventory and operating ratings for each member and the overall ratings of the structure shall be presented for each live load truck. An acceptable format is ODOT form BR-100.
- c. Analysis program input files. Both input and output files shall be submitted when programs other than BrR or spreadsheets are used.
- d. All calculations related to the load rating.
- e. If applicable, the weight limits posting recommendations including a copy of the standard posting sign; such as R12-1 (24" x 30"), R12-H5 (30" x 48"), and R12-H7 (30" x 30").

TASK 3 – ASSETWISE STRUCTURE INVENTORY AND REVIEW

The scope of this task includes a limited review of the structure inventory data in the ODOT ASSETWISE. In general, the CONSULTANT shall review specific existing ODOT bridge inventory records (as provided by the City and approved by ODOT) of the designated bridge. The CONSULTANT may download the inventory report, which contains inventory data for each bridge on file with ODOT from the ODOT website.

The CONSULTANT shall verify this data and determine if the ODOT ASSETWISE structure file information needs to be updated on the system. If no changes are necessary, then no ASSETWISE inventory needs to be filled out. If changes are necessary, the scope of this task shall also include completing and filing inventory updates (and supplements, as needed) in ASSETWISE. The CONSULTANT shall refer to the ODOT Office of Structural Engineering Inventory and Coding Guide of ASSETWISE for inventory coding details. In 2023, ODOT will start the transition toward SNBI, the consultants shall fill out all empty fields for this purposes as communicated by OSE.

TASK 4 – INSPECTION PROCEDURES

Task 4A – Fracture Critical Plan – A Fracture Critical Member Plan and inspection procedure shall be developed and updated. For more details, refer to Chapter 4: Inspection Types in the Manual of Bridge Inspection. It shall include:

1. Sketches of the superstructure with locations of all fatigue and fracture prone details identified.
 - a. Use framing plan or schematic with detail locations labeled and a legend explaining each labeled item on the scheme.
 - b. Use an elevation view for trusses.

- c. Classify similar fatigue/fracture prone details as types (e.g. end of partial cover plate).
- 2. A table or location of important structural details indicating:
 - a. Type of detail (e.g. end of partial cover plate, short web gap, etc.)
 - b. Location of each occurrence of detail
 - c. AASHTO Fatigue Category of detail
 - d. Identify retrofits previously installed
- 3. Risk Factors Influencing the inspector access.

Photos and sketches shall be properly referenced. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 4B – Underwater Inspection Procedures – An underwater inspection procedure shall be developed. For more details, refer to Chapter 4: Underwater Inspections in the Manual of Bridge Inspection. Please note that ODOT has recently revised the format of the procedures file. The diving team shall fill out or update the latest form and upload it on ASSETWISE prior to performing the actual dives. Please contact OSE for a copy of a blank form if not uploaded on ASSETWISE at the time.

TASK 5 – BRIDGE INSPECTION

Task 5A – Routine Bridge Inspection (ASSETWISE Input) - Perform a routine field inspection of the structure to determine the general condition. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task. Section 1111 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) modified 23 U.S.C.144, requires Ohio to report bridge element level data for NBIS bridges on the National Highway System (NHS) to FHWA. A condition rating or element level inspection will be assigned. This task includes Condition Rating Inspection for non-NBI structures, Condition Rating Inspection for NBI structures, and Element Level Inspection for NBI classified as NHS. The consultant shall probe the channel around the footing in water to determine depth of scour and report the date in AssetWise.

Task 5B – Fracture Critical Inspection - Perform a fracture critical field inspection of fracture critical items. The CONSULTANT shall update the FCM inspection procedure with current photos and descriptions. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 5C – Underwater Dive Inspection – Perform Underwater/ In-Water inspection of substructure units according to the cycle shown in ASSETWISE. Emergency underwater inspection may arise for specific structures over the duration of the contract period. Work shall be done in accordance with the reference manuals and inspection procedure. Scour risk shall be evaluated after field and data collection.

ORDINANCE NO. 17-2022

AN ORDINANCE AUTHORIZING THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO ENTER INTO AN ECONOMIC DEVELOPMENT GRANT AGREEMENT WITH DEWESOFT, LLC AND DECLARING AN EMERGENCY

WHEREAS, it is desirable and in the best interests of the Village of Whitehouse and its residents for the Village to enter into an Economic Development Grant Agreement (hereinafter the "Agreement") with DEWESoft, LLC; and

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Village of Whitehouse, Lucas County, Ohio hereby approves the Agreement, which Agreement is on file with the Village Administrator.

SECTION II: The Mayor and Administration of the Village of Whitehouse, Lucas County, Ohio, are hereby directed and authorized to execute said Agreement.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse.

SECTION IV: This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that it is necessary to enter this agreement by the end of calendar year 2022.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2022.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

**VILLAGE OF WHITEHOUSE JOB CREATION MINI-
GRANT
APPLICATION & GUIDELINES**

PURPOSE: The purpose of the program is to maintain the Village of Whitehouse's competitiveness as a location for new small and medium size businesses. This program may be used in conjunction with other financing and incentive programs.

GOAL: The goal of the Job Creation Mini-Grant program is to provide an incentive to address office and industrial tenant space within the Village of Whitehouse that is vacant.

ELIGIBLE APPLICANTS: Any private company locating within the Village of Whitehouse which will increase job opportunities and annual payroll and will fill tenant vacant space is eligible to submit an application for this Job Creation Mini Grant Program. All applicants must clearly demonstrate the need for the grant beyond mere entitlement. Retail commercial companies and retention projects are not eligible.

APPLICATION PROCESS: Applications are available at the Village of Whitehouse Village Hall, 6925 Providence Street, Whitehouse, Ohio 43571.

FINAL APPROVAL: The Council of the Village of Whitehouse, at its sole discretion, has the final approval or disapproval of all grant applications. Grants will be awarded on a first come - first served basis, until all appropriated funds are utilized. Payments of grants in future years will be conditional upon and subject to appropriations of revenues by Whitehouse Council for such payments.

DETERMINATION OF GRANT AMOUNT: The specific grant to any one company will be based upon the company's tenure, gross payroll, and the amount of income tax such a payroll will generate in the Village of Whitehouse.

AMOUNT OF GRANT (Creation Projects Only): The amount granted will be up to one-half of the amount actually paid in municipal income taxes. For the purpose of this agreement, Whitehouse payroll taxes paid for the 2021 tax year will be deemed the start for grant refund determination. The grant is based on a minimum of \$150,000 of new payroll and two (2) new jobs as a result of the project. There are no exceptions to this requirement. The amount increases in multiples of \$150 of annual payment per \$20,000 of payroll up to a maximum of \$30,000 pursuant to Exhibit "A" attached.

The projected annual payroll must be maintained above the base level of \$150,000 throughout the duration of the grant period. No payment will be made for individual years in which employment or payroll amounts fall below the minimum requirements of this program.

No grant award will exceed \$60,000.

TERMS OF THE GRANT:

Applicant company must complete and submit an application form, with documentation as required.

All applicants must make a brief presentation to the Village of Whitehouse Council prior to its action approving or disapproving the jobs grant application. The presentation should briefly explain the nature of the company, project, and the necessity of the jobs grant.

The grant will be for a fixed number of years, not to exceed ten (10). The number of years will be determined by the duration of the lease signed by the company and require a contractual commitment on the part of the applicant to substantially maintain the subject project operations in the Village of Whitehouse for a period of time equal to a ratio of 1.5 years per approved grant year (example: 3 year jobs grant = 4.5 year lease commitment to remain in the Village of Whitehouse). Failure by the applicant to abide by this commitment may require the applicant to reimburse the Village of Whitehouse 100% of said job grant benefits paid to the applicant in relation to the approved project. In the event the applicant terminates receiving grant funds in any year, applicant can vacate the premises two and a half (2 ½) years after the date of the termination of the grant funds without penalty.

The minimum qualifying lease term for this program will be 1.5 years.

Should the payroll amount fall below the program minimum of \$150,000 then no grant payment will be made for that individual grant year. The maximum years of eligibility is ten (10) as listed in Exhibit "A".

In order to assure compliance with all program regulations, the grant payment will be made in lump sum to the applicant at the conclusion of the term of the lease commitment period and upon verification that the applicant has consistently occupied the tenant space and produced qualifying payrolls continuously in said Village of Whitehouse location.

COMPLIANCE REQUIREMENTS:

In order to receive approved jobs grant benefits, the company must make application to the Village of Whitehouse Administrator on forms that he may from time to time prescribe. Such payment application shall provide job creation documentation and related information for the preceding grant year.

The company must comply with all zoning and nuisance regulations and stay current on all other taxes, utilities, assessments, water and sewer accounts, and public economic development loan repayments, if applicable, for the duration of the lease period.

The company and the Village of Whitehouse will execute a contract stating the estimated amount of the grant award, the term of the award, any other terms and conditions, and what the company must do to receive the remaining grant payments.

If there are any potential conflicts of interest, the State of Ohio ethics rules will apply.

JOB CREATION MINI-GRANT PROGRAM APPLICATION

1. APPLICANT

Company Name: _____
Address: _____
Contact Person: _____
Telephone: _____ Email: _____

2. COMPANY INFORMATION

Type: _____
Principal Product/Service: _____
Date Established: _____
Owner(s): _____

3. PROPOSED PROJECT

Location: _____
Project Description: _____

Dollars to be Invested: _____

4. JOBS/PAYROLL INFORMATION

Current Number of Jobs: _____
Most Current Tax Year's Annual Payroll: _____
Estimated New or Retained Jobs at Project Completion: _____
Estimated Annual Payroll at Project Completion: _____

5. PROJECT FINANCING

Name of Bank Financing the Project: _____
Contact Person: _____
Phone: _____ Email: _____
Are there any federal, state, or local funding agencies involved in the financing of this project?
yes_____ no_____ If yes, please list: _____

6. SUBMISSION ACKNOWLEDGEMENTS

As an authorized agent of the applicant company, I hereby submit this application. I understand that any false statement in this application may subject the applicant, company and signer to criminal prosecution. I also understand that additional information may be required to complete the application. By signing this application, I am authorizing the financing agencies to provide the Village of Whitehouse, on a confidential basis, with any information required as part of the funding package.

Signature

Title

Printed Name

Date

Jobs Grant Payment Schedule

Annual Payment	Annual Payroll Range	
\$1,050.00	\$150,000.00	\$159,999.99
\$1,200.00	\$160,000.00	\$179,999.99
\$1,350.00	\$180,000.00	\$199,999.99
\$1,500.00	\$200,000.00	\$219,999.99
\$1,650.00	\$220,000.00	\$239,999.99
\$1,800.00	\$240,000.00	\$259,999.99
\$1,950.00	\$260,000.00	\$279,999.99
\$2,100.00	\$280,000.00	\$299,999.99
\$2,250.00	\$300,000.00	\$319,999.99
\$2,400.00	\$320,000.00	\$339,999.99
\$2,550.00	\$340,000.00	\$359,999.99
\$2,700.00	\$360,000.00	\$379,999.99
\$2,850.00	\$380,000.00	\$399,999.99
\$3,000.00	\$400,000.00	\$419,999.99
\$3,150.00	\$420,000.00	\$439,999.99
\$3,300.00	\$440,000.00	\$459,999.99
\$3,450.00	\$460,000.00	\$479,999.99
\$3,600.00	\$480,000.00	\$499,999.99
\$3,750.00	\$500,000.00	\$519,999.99
\$3,900.00	\$520,000.00	\$539,999.99
\$4,050.00	\$540,000.00	\$559,999.99
\$4,200.00	\$560,000.00	\$579,999.99
\$4,350.00	\$580,000.00	\$599,999.99
\$4,500.00	\$600,000.00	\$619,999.99
\$4,650.00	\$620,000.00	\$639,999.99
\$4,800.00	\$640,000.00	\$659,999.99
\$4,950.00	\$660,000.00	\$679,999.99
\$5,100.00	\$680,000.00	\$699,999.99
\$5,250.00	\$700,000.00	\$719,999.99
\$5,400.00	\$720,000.00	\$739,999.99
\$5,550.00	\$740,000.00	\$759,999.99
\$5,700.00	\$760,000.00	\$779,999.99
\$5,850.00	\$780,000.00	\$799,999.99
\$6,000.00	\$800,000.00	\$819,999.99
\$6,150.00	\$820,000.00	\$839,999.99
\$6,300.00	\$840,000.00	\$859,999.99
\$6,450.00	\$860,000.00	\$879,999.99
\$6,600.00	\$880,000.00	\$899,999.99

\$6,750.00	\$900,000.00	\$919,999.99
\$6,900.00	\$920,000.00	\$939,999.99
\$7,050.00	\$940,000.00	\$959,999.99
\$7,200.00	\$960,000.00	\$979,999.99
\$7,350.00	\$980,000.00	\$999,999.99
\$7,500.00	\$1,000,000.00	\$1,019,999.99
\$7,650.00	\$1,020,000.00	\$1,039,999.99
\$7,800.00	\$1,040,000.00	\$1,059,999.99
\$7,950.00	\$1,060,000.00	\$1,079,999.99
\$8,100.00	\$1,080,000.00	\$1,099,999.99
\$8,250.00	\$1,100,000.00	\$1,119,999.99
\$8,400.00	\$1,120,000.00	\$1,139,999.99
\$8,550.00	\$1,140,000.00	\$1,159,999.99
\$8,700.00	\$1,160,000.00	\$1,179,999.99
\$8,850.00	\$1,180,000.00	\$1,199,999.99
\$9,000.00	\$1,200,000.00	\$1,219,999.99
\$9,150.00	\$1,220,000.00	\$1,239,999.99
\$9,300.00	\$1,240,000.00	\$1,259,999.99
\$9,450.00	\$1,260,000.00	\$1,279,999.99
\$9,600.00	\$1,280,000.00	\$1,299,999.99
\$9,750.00	\$1,300,000.00	\$1,319,999.99
\$9,900.00	\$1,320,000.00	\$1,339,999.99
\$10,050.00	\$1,340,000.00	\$1,359,999.99
\$10,200.00	\$1,360,000.00	\$1,379,999.99
\$10,350.00	\$1,380,000.00	\$1,399,999.99
\$10,500.00	\$1,400,000.00	\$1,419,999.99
\$10,650.00	\$1,420,000.00	\$1,439,999.99
\$10,800.00	\$1,440,000.00	\$1,459,999.99
\$10,950.00	\$1,460,000.00	\$1,479,999.99
\$11,100.00	\$1,480,000.00	\$1,499,999.99
\$11,250.00	\$1,500,000.00	\$1,519,999.99
\$11,400.00	\$1,520,000.00	\$1,539,999.99
\$11,550.00	\$1,540,000.00	\$1,559,999.99
\$11,700.00	\$1,560,000.00	\$1,579,999.99
\$11,850.00	\$1,580,000.00	\$1,599,999.99
\$12,000.00	\$1,600,000.00	\$1,619,999.99
\$12,150.00	\$1,620,000.00	\$1,639,999.99
\$12,300.00	\$1,640,000.00	\$1,659,999.99
\$12,450.00	\$1,660,000.00	\$1,679,999.99
\$12,600.00	\$1,680,000.00	\$1,699,999.99
\$12,750.00	\$1,700,000.00	\$1,719,999.99
\$12,900.00	\$1,720,000.00	\$1,739,999.99
\$13,050.00	\$1,740,000.00	\$1,759,999.99

\$13,200.00	\$1,760,000.00	\$1,779,999.99
\$13,350.00	\$1,780,000.00	\$1,799,999.99
\$13,500.00	\$1,800,000.00	\$1,819,999.99
\$13,650.00	\$1,820,000.00	\$1,839,999.99
\$13,800.00	\$1,840,000.00	\$1,859,999.99
\$13,950.00	\$1,860,000.00	\$1,879,999.99
\$14,100.00	\$1,880,000.00	\$1,899,999.99
\$14,250.00	\$1,900,000.00	\$1,919,999.99
\$14,400.00	\$1,920,000.00	\$1,939,999.99
\$14,550.00	\$1,940,000.00	\$1,959,999.99
\$14,700.00	\$1,960,000.00	\$1,979,999.99
\$14,850.00	\$1,980,000.00	\$1,999,999.99
\$15,000.00	\$2,000,000.00	\$2,019,999.99
\$15,150.00	\$2,020,000.00	\$2,039,999.99
\$15,300.00	\$2,040,000.00	\$2,059,999.99
\$15,450.00	\$2,060,000.00	\$2,079,999.99
\$15,600.00	\$2,080,000.00	\$2,099,999.99
\$15,750.00	\$2,100,000.00	\$2,119,999.99
\$15,900.00	\$2,120,000.00	\$2,139,999.99
\$16,050.00	\$2,140,000.00	\$2,159,999.99
\$16,200.00	\$2,160,000.00	\$2,179,999.99
\$16,350.00	\$2,180,000.00	\$2,199,999.99
\$16,500.00	\$2,200,000.00	\$2,219,999.99
\$16,650.00	\$2,220,000.00	\$2,239,999.99
\$16,800.00	\$2,240,000.00	\$2,259,999.99
\$16,950.00	\$2,260,000.00	\$2,279,999.99
\$17,100.00	\$2,280,000.00	\$2,299,999.99
\$17,250.00	\$2,300,000.00	\$2,319,999.99
\$17,400.00	\$2,320,000.00	\$2,339,999.99
\$17,550.00	\$2,340,000.00	\$2,359,999.99
\$17,700.00	\$2,360,000.00	\$2,379,999.99
\$17,850.00	\$2,380,000.00	\$2,399,999.99
\$18,000.00	\$2,400,000.00	\$2,419,999.99
\$18,150.00	\$2,420,000.00	\$2,439,999.99
\$18,300.00	\$2,440,000.00	\$2,459,999.99
\$18,450.00	\$2,460,000.00	\$2,479,999.99
\$18,600.00	\$2,480,000.00	\$2,499,999.99
\$18,750.00	\$2,500,000.00	\$2,519,999.99
\$18,900.00	\$2,520,000.00	\$2,539,999.99
\$19,050.00	\$2,540,000.00	\$2,559,999.99
\$19,200.00	\$2,560,000.00	\$2,579,999.99
\$19,350.00	\$2,580,000.00	\$2,599,999.99
\$19,500.00	\$2,600,000.00	\$2,619,999.99

\$19,650.00	\$2,620,000.00	\$2,639,999.99
\$19,800.00	\$2,640,000.00	\$2,659,999.99
\$19,950.00	\$2,660,000.00	\$2,679,999.99
\$20,100.00	\$2,680,000.00	\$2,699,999.99
\$20,250.00	\$2,700,000.00	\$2,719,999.99
\$20,400.00	\$2,720,000.00	\$2,739,999.99
\$20,550.00	\$2,740,000.00	\$2,759,999.99
\$20,700.00	\$2,760,000.00	\$2,779,999.99
\$20,850.00	\$2,780,000.00	\$2,799,999.99
\$21,000.00	\$2,800,000.00	\$2,819,999.99
\$21,150.00	\$2,820,000.00	\$2,839,999.99
\$21,300.00	\$2,840,000.00	\$2,859,999.99
\$21,450.00	\$2,860,000.00	\$2,879,999.99
\$21,600.00	\$2,880,000.00	\$2,899,999.99
\$21,750.00	\$2,900,000.00	\$2,919,999.99
\$21,900.00	\$2,920,000.00	\$2,939,999.99
\$22,050.00	\$2,940,000.00	\$2,959,999.99
\$22,200.00	\$2,960,000.00	\$2,979,999.99
\$22,350.00	\$2,980,000.00	\$2,999,999.99
\$22,500.00	\$3,000,000.00	\$3,019,999.99
\$22,650.00	\$3,020,000.00	\$3,039,999.99
\$22,800.00	\$3,040,000.00	\$3,059,999.99
\$22,950.00	\$3,060,000.00	\$3,079,999.99
\$23,100.00	\$3,080,000.00	\$3,099,999.99
\$23,250.00	\$3,100,000.00	\$3,119,999.99
\$23,400.00	\$3,120,000.00	\$3,139,999.99
\$23,550.00	\$3,140,000.00	\$3,159,999.99
\$23,700.00	\$3,160,000.00	\$3,179,999.99
\$23,850.00	\$3,180,000.00	\$3,199,999.99
\$24,000.00	\$3,200,000.00	\$3,219,999.99
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\$24,900.00	\$3,320,000.00	\$3,339,999.99
\$25,050.00	\$3,340,000.00	\$3,359,999.99
\$25,200.00	\$3,360,000.00	\$3,379,999.99
\$25,350.00	\$3,380,000.00	\$3,399,999.99
\$25,500.00	\$3,400,000.00	\$3,419,999.99
\$25,650.00	\$3,420,000.00	\$3,439,999.99
\$25,800.00	\$3,440,000.00	\$3,459,999.99
\$25,950.00	\$3,460,000.00	\$3,479,999.99

\$26,100.00	\$3,480,000.00	\$3,499,999.99
\$26,250.00	\$3,500,000.00	\$3,519,999.99
\$26,400.00	\$3,520,000.00	\$3,539,999.99
\$26,550.00	\$3,540,000.00	\$3,559,999.99
\$26,700.00	\$3,560,000.00	\$3,579,999.99
\$26,850.00	\$3,580,000.00	\$3,599,999.99
\$27,000.00	\$3,600,000.00	\$3,619,999.99
\$27,150.00	\$3,620,000.00	\$3,639,999.99
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\$27,450.00	\$3,660,000.00	\$3,679,999.99
\$27,600.00	\$3,680,000.00	\$3,699,999.99
\$27,750.00	\$3,700,000.00	\$3,719,999.99
\$27,900.00	\$3,720,000.00	\$3,739,999.99
\$28,050.00	\$3,740,000.00	\$3,759,999.99
\$28,200.00	\$3,760,000.00	\$3,779,999.99
\$28,350.00	\$3,780,000.00	\$3,799,999.99
\$28,500.00	\$3,800,000.00	\$3,819,999.99
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\$28,800.00	\$3,840,000.00	\$3,859,999.99
\$28,950.00	\$3,860,000.00	\$3,879,999.99
\$29,100.00	\$3,880,000.00	\$3,899,999.99
\$29,250.00	\$3,900,000.00	\$3,919,999.99
\$29,400.00	\$3,920,000.00	\$3,939,999.99
\$29,550.00	\$3,940,000.00	\$3,959,999.99
\$29,700.00	\$3,960,000.00	\$3,979,999.99
\$29,850.00	\$3,980,000.00	\$3,999,999.99
\$30,000.00	\$4,000,000.00	\$4,019,999.99

Jobs Grant Payment Schedule	
Minimum Number of New Jobs per Year	Maximum Years of Grant Eligibility
2	10

RESOLUTION NO. 22 - 2022

A RESOLUTION DETERMINING THAT CERTAIN MISCELLANEOUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO IS OF NO FURTHER USE TO THE VILLAGE AND IS HEREBY DETERMINED TO BE SURPLUS PROPERTY AND TO BE DISPOSED OF PURSUANT TO LAW, AND DECLARING AN EMERGENCY

WHEREAS, the Administrator of the Village of Whitehouse, Lucas County, Ohio, after thorough review and due diligence, have determined that certain property is of no further use to the Village and have advised this Council accordingly, as well as recommended said property be disposed of pursuant to law; and

WHEREAS, this Council is desirous of declaring said surplus property as being of no further use to the Village ordering it disposed of pursuant to law upon the terms most favorable to the Village of Whitehouse.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: The Village Administrator is hereby designated and duly authorized as the officials of the Village of Whitehouse having full power and authority to dispose of the following property:

4 Drawer File Cabinet

Said property is deemed to be surplus and of no further official and/or current use to the Village in the conduct of any Village business.

SECTION II: That the said property be disposed of as provided by law.

SECTION III: The Administrator is hereby authorized to conduct the disposal and sale of said property and under such terms and conditions as he shall deem most desirable to secure full value thereof for the Village, at such time and in such manner as he shall in his discretion so determine.

SECTION IV: The Administrator of the Village of Whitehouse, Lucas County, Ohio is hereby authorized and directed and fully empowered to execute any and all title documents, forms of conveyance or bills of sale as same shall be required for the sale and transfer of said property in accordance with law and with full power and authority on behalf of the Village of Whitehouse, Lucas County, Ohio.

SECTION V: It is hereby found and determined that all formal actions of this Council, including any of its committees, concerning and relating to the adoption of this Resolution were adopted at an open meeting and the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by Ohio Revised Code Section 721.15 and/or in accordance with the provisions of Municipal Home Rule and under the specific provision of Article I, Section 1.02 of the Charter of the Municipality of Whitehouse.

SECTION VI: This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that this Resolution is necessary for the disposal and sale of the property securing the highest return proceeds for the Village of Whitehouse.

WHEREFORE, this Resolution shall be in full force and effect immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2022.

Yeas: _____ Nays: _____

ADOPTED AND EFFECTIVE: _____, 2022.

Mayor

ATTEST:

Susan M. Miller, Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO. 23-2022

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO TRANSFER CERTAIN FUNDS FOR VILLAGE ACCOUNTING PURPOSES; FORMAL VERIFICATION OF SAID TRANSFER AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Administrator, of the Village of Whitehouse, Lucas County, Ohio, that the Village administratively transfer certain funds between duly established accounts within the Village of Whitehouse, Lucas County, Ohio, accounting system; and

WHEREAS, this Council is desirous of implementing said transfers and hereby approving same:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby duly authorized and directed to complete and enter upon the accounting records of the Village of Whitehouse, Lucas County, Ohio, the following funds transfers:

AS ATTACHED IN EXHIBIT A HERETO.

SECTION II: It is hereby found and determined that all formal actions with respect to said accounting fund transfers were adopted pursuant to this Resolution in an open meeting of this Council, with full disclosure and approval herein, and the deliberations of this Council and any of its committees that resulted in such fund transfer action were in compliance with all legal requirements as required by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitant, and for the further reason that this Resolution is necessary to provide orderly transfer documentation as to the accounting records of the Village of Whitehouse, Lucas County, Ohio; in order that necessary funding for said accounts indicated herein can be completed.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas _____ Nays _____

Adopted and effective November 1, 2022 as an EMERGENCY MEASURE

Donald L. Atkinson, Mayor

ATTEST:

Susan M. Miller, Clerk of Council

EXHIBIT A
November 1, 2022
Transfers

FROM	AMOUNT	TO
Income Tax A	\$75,000.00	Shelterhouse Improv (4904)
Income Tax A	\$1,169.14	Ind. Pkwy/Weckerly (4917)
Income Tax A	\$26,190.00	PWD Roof (4935)
Income Tax A	\$20,000.00	SR64 Multiuse Trl (4941)
Income Tax B (2073)	\$513,306.43	General Fund (1000)

VILLAGE OF WHITEHOUSE

November 1, 2022

ADMINISTRATION

- 11-01-22 1. September 30, 2022: Income Tax Collection = \$2,563,471.08
Compared to last year = \$2,336,977.50 (9.69% increase)
JEDD & JEDZ collections = \$2,029,783.50
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

GRANTS

11-01-22

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection.
2. **Industrial Parkway Resurfacing & Water Main Replacement** – This OPWC funded project will see a portion of aged water main replaced on Industrial Parkway as well as the mill/fill resurfacing of the entire portion of roadway. This project is a joint funding project with the Lucas County Engineer which will see Weckerly Road resurfaced from Eber Rd. to Stitt Road. This Capital Improvement project is scheduled for 2022. Project is out for bid. Bids rejected. Rebid as surface replacement only. Bid opening scheduled for June 10, 2022 at 11:00 a.m. Council awarded project to Henry W. Bergman, Inc. for \$118,134.60. Paving Completed 10/2022.
3. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas County Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023.
4. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024.

PARKS & RECREATION

- 11-01-22 1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2024.
2. **Downtown Arbor Park** – To be constructed as part of Streetscape. Awarded to B & J Concrete & Construction - \$21,500 for concrete flat work. Remainder to be constructed by Public Works Staff. Arbor completed. Awaiting final landscaping.

STREETS

- 11-01-22 1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022. Bid awarded to B & J Concrete & Construction - \$343,295.00. Construction underway 10/2022.

WATER

- 11-01-22 1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and ready for review.

WASTE WATER

- 11-01-22 1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.

STORM SEWER

- 11-01-22 1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.

SANITATION

- 11-01-22 1. Authorized renewal of 5-year contract with ARS. Established 2023 bulk dates as March 25, June 24, and September 23. The drop off dates will be January 7 & 14, 2023.

MISCELLANEOUS

- 11-01-22 1. **Building Permits:** 17 new homes as of 10/27/22.

- 11-01-22** 2. **Public Works:**
1. Water Department
 - a. Valve Exercising
 - b. Hydrant Maintenance Programs
 2. Sewer Flushing
 3. Storm Water Inspections – Outfalls & Asst. Management
 4. Street- Leaf removal and Winter operations prep.

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of October 5, 2022 meeting minutes
- B. Charter Revision Commission
 1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
 1. Pending approval of October 4, 2022 meeting minutes
- D. Planning Commission
 1. Pending approval of March 7, 2022 meeting minutes
- E. Records Commission
 1. Pending approval of June 7, 2022, meeting minutes
 2. Pending 2023 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2023
 4. Pending Review of Records Policies
- F. Tree Commission
 1. Pending approval of October 27, 2022 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
 1. Pending review of Council project list